Deferral of Offer of Admission Request

The student must complete the following sections and forward the completed form to their graduate coordinator to be signed. The graduate coordinator is responsible for forwarding the form to [gradadmissions@wlu.ca](mailto:gradadmissions@wlu.ca).

# Student Details

Last name:

First name:

WLU ID:

Entry term on Offer of Admission:

Program to which admission has been offered:

Research Advisor (*only for students in research masters/doctoral programs*):

A deferral of an offer of admission is granted at the discretion of the Faculty of Graduate and Postdoctoral Studies in highly exceptional cases and on a restricted basis. Your intended program and research advisor (where applicable) must support the deferral request. Normally, a deferral of admission will include any automatic scholarships and teaching assistantships. However, the university reserves the right to change the value of these awards or to rescind them. Scholarships that require an application are not eligible for deferral and will require submission of a new application by the appropriate deadlines.

**All admission conditions must be satisfied before a deferral will be granted.**

Approval of deferral requests may be granted for a minimum of one term and up to a maximum of one year. You may only defer an Offer of Admission once. If you complete future studies at an accredited academic institution during the deferred period, you must supply the Faculty of Graduate and Postdoctoral Studies with updated transcripts. A decision to refuse a request for a deferral may not be appealed.

# Deferral Information

Proposed program start date (up to three terms):

Outline the reason for your request of a deferral of the Offer of Admission. Medical documentation can be submitted with this form, if applicable:

# Required Signatures

**Student’s signature**  
By signing this form, I acknowledge that

1. If my deferral is granted, I will receive a new offer (notice of decision via email from [gradadmissions@wlu.ca](mailto:gradadmissions@wlu.ca)), which I must accept by the stipulated deadline to secure my spot in the program;
2. subsequent deferral requests for the same program will not be considered and that
3. If my deferral is denied, I will be deemed to have declined the offer and will be removed from the program.

Signature:

Date:

**Research Advisor’s signature** (*only for students entering research masters/doctoral programs*):

Signature:

Date:

*Any individual program representative cannot approve this form at multiple levels; each form must have a one-up approval (e.g., research advisor cannot also approve as Graduate Program Coordinator).*

**Graduate coordinator’s signature**:

Signature:

Date:

Is this deferral supported by the program (including the research advisor, where applicable)?

Yes  No

# Notice of Collection of Private Information

Wilfrid Laurier University collects personal information under the authority of the Wilfrid Laurier University Act. Personal information collected by any part of the University may be used by other units in order to execute the various functions of the University and to administer the various relations between the University and its students, alumni, employees, clients, suppliers, partners, and others. Visit our privacy coordinator’s web-page at wlu.ca/privacy (under “Resources”) for more examples of potential uses of your personal information. Questions may be directed to the coordinator at privacy@wlu.ca or 519-884-0710, ext 3637.